

APPENDIX - A2

[see rule 133]

PROFORMA

**Intimation of intention to carry out
construction/ reconstruction/ addition/ alteration**
(as per rule 133 of the Kerala Panchayat Building Rules, 2011)

_____ Grama Panchayat; _____ ward;
_____ village; _____ Taluk

1. Name of owner in Capital Letters :
2. Address :
 - (i) Permanent :
 - (ii) To which communication is to be sent :
 - (iii) Telephone/Mobile Number :
3. Nature of development/Construction (*please put \surd mark in the appropriate box*)
 - (i) Hut
 - (ii) New construction
 - (iii) Reconstruction
 - (iv) Alteration
 - (v) Addition / Extension
4. Details of plot :
 - (i) Survey Number: _____ of _____ village
 - (ii) Extent : _____
 - (iii) Nature of ownership : _____
 - (iv) Building No: of the nearest building : _____
 - (v) Nearest road junction or landmark :
5. Occupancy (*please put \surd mark in the appropriate box*).
 - (i) Residential Group A1
 - (ii) Non residential/Others

(Please specify: _____)

6. (i) Total built-up Area of the building in sq.metres
existing : _____
proposed: _____
Total : _____
- (ii) Total number of floors : _____
- (iii) (a) Whether the plot abuts National Highway, State Highway, District Road, or roads notified by Grama Panchayat under section 220(b) of the Kerala Panchayat Raj Act 1994(*please put ✓ mark in the appropriate box*): Yes / No
- (b) If yes, the distance of the construction from such highway/road: _____ metres
- (iv) Minimum Setbacks/yards: Front : _____ metres
Rear : _____ metres
Side(1): _____ metres
Side(2): _____ metres

7. Details to be included:

- (i) Copies of proof of ownership (*please put ✓ mark in the appropriate box*):
Registered deed Pattayam Possession Certificate
- (ii) Consent from the owner of neighbouring plot if the construction abuts that plot boundary.
- (iii) In case, NOC/clearances as specified in rule 133 of the Kerala Panchayat Building Rules 2011 are to be obtained, a site sketch not necessarily to scale signed by the owner, showing plot boundary, outline of the existing and proposed built-up area within the plot, abutting street and width of open yards around is to be enclosed.

DECLARATION

I, _____, hereby declare that, the details mentioned above and enclosed along with are correct, complete and true to the best of my knowledge and belief and that I shall abide by the provisions contained in rule 113B of the Kerala Panchayat Building Rules 2011.

(*Signature of the owner with name*)

Place:
Date :