

**APPENDIX - A**  
*[see 7(1) and 134 (1)]*

\_\_\_\_\_ Panchayat

**APPLICATION FOR PERMIT / REGULARISATION**

1. Name in Capital Letters :
2. Address :
  - (i) Permanent :
  - (ii) To which communication are to be sent :
3. Nature of development/construction :
  - (i) Division of plot
  - (ii) New construction
  - (iii) Reconstruction
  - (iv) Alteration
  - (v) Addition / Extension
  - (vi) Digging of well
  - (vii) Change in occupancy
  - (viii) Erection of Telecommunication tower /other structure
  - (ix) Demolition
4. Details of plot :
  - (i) Survey Number :
  - (ii) Extent :
  - (iii) Nature of ownership :
  - (iv) Number and date of deed / document :
  - (v) Registrar's Office :
  - (vi) Sub Division :
  - (vii) Ward Number :
  - (viii) No: of the nearest building :
  - (ix) Revenue Village :
  - (x) Taluk :
  - (xi) District :
5. Occupancy.
  - (i) Residential Group A1 : \_\_\_\_\_  
(State the number of dwelling units also)

- (ii) Non residential/Others (Please specify:\_\_\_\_\_)
6. Whether Government or Quasi Government. :
7. (i) Plinth area of the proposed building :
- (ii) Details :

Floor	Area in sq.metres	
	Plinth Area	Carpet Area
Basement/Cellar floor		
.....		
Ground floor		
First floor		
.....		
.....		
.....		
<b>Total Area</b>		

8. Maximum height of building in metres [as per rule 2(1)(ba)] :
9. If the application is for regularisation :
- (i) Whether completed or not :
- (ii) If not completed, the stage of construction :
10. Details of Permit / Approved Plan already obtained :
11. Name and address of the Developer if any :
12. Details of fee paid :
- (i) Amount (in Rupees) :
- (ii) Number and date of receipt :
13. Details of documents, Plans, Certificates etc. enclosed :

## DECLARATION

I, \_\_\_\_\_, hereby declare that, the measurements, specifications and other details and specifications mentioned above are correct, complete and true to the best of my knowledge and belief and that I shall abide by the approved plan and the provisions in the act and rules in undertaking the construction.

Signature of the Applicant with name

Place:

Date :

## CERTIFICATE

Certified that, the site plan is prepared after verification of the ownership document and the site and the measurements shown are found to be correct.

Signature

Name:

Register Number:

Address:

(Registered Architect/ Building Designer / Engineer/ Town Planner/ Supervisor)

Place:

Date :

## CERTIFICATE

Certified that the building plan is prepared in accordance with the provisions of the Kerala Panchayat Building Rules, 2011, Kerala Panchayat Raj 1994 and the provisions contained in the sanctioned Town Planning Schemes.

Signature

Name:

Register Number:

Address:

(Registered Architect/ Building Designer / Engineer/ Town Planner/ Supervisor)

Place:

Date :

## UNDERTAKING

I, \_\_\_\_\_ hereby undertake that the building construction / land development will be carried on / being carried on/ was carried on as per the approved plan and permit in accordance with the rules in force.

Signature

Name:

Register Number:

Address:

(Registered Architect/ Building Designer / Engineer/ Town Planner/ Supervisor)

Place:

Date :